

**SHREE HINDU MANDAL
DAR ES SALAAM**

WELFARE BOARD

**CREMATION SERVICES APPLICATION GUIDELINES
[For Hindus]**

1. Any person can apply for cremation services on behalf of the family and the next of kin of the deceased. Next of kin are spouse, children, parents and siblings. A neighbour, a relative or a friend can also apply.
2. Applicant to fill the form [Cremation Services Application Form for Hindus] available from <http://www.shm.or.tz/crematorium>, upload the requested documents and submit online.
3. Alternatively, the form can be downloaded from the website, filled and taken to the office of the Administrative Secretariat Office of Shree Hindu Mandal DSM
4. All cremations are done on Gas Pyre. The Applicant can contribute full cost or ask for waiver. The option for Wood Pyre is also available at a fee. Details of these are explained below.
5. Note that the Applicant will have to follow all the legal procedures before applying for cremation services. The legal process [obtaining KIBALI CHA MAZISHI] is not the responsibility of Shree Hindu Mandal - Welfare.
6. KIBALI CHA MAZISHI is issued by a Registered Medical Officer after certifying death. If the deceased was a non-Tanzanian, a Consent Letter from the respective High Commission/Embassy maybe required at the time of applying for cremation services. This is depended on the requirements of the respective High Commission/Embassy.
7. The date and time of cremation will depend on the availability of slots on that day and will be decided by the Administration Manager. The Applicant will get a confirmation call.
8. Preferred funeral cortege departure timings are 10am in the morning and 2pm in the afternoon.
9. For preparation of the deceased body on the day of cremation, the Applicant must report with minimum 3 persons to the mortuary for bathing ritual of the deceased along with the items required for the bathing ritual. The bathing time is 2 hours before the funeral cortege time.

10. Applicant shall take note of the items required for cremation services as below;

10.1. **Bathing ritual at mortuary**

- Bathing soap
- Small napkin
- Bath towel
- Perfume

For males: Trouser, shirt and undergarments, shaving items [if desired]

11. For females: Sari, Blouse and undergarments, makeup kit and ornaments. If the deceased was suhagan then 2 red pieces of cloth, each of 2.5 meters length and Chandlo

Optional: Tilak, Chandlo Kit and Kanthi

The above list is not exhaustive.

11.1. **Final rituals at home and crematorium**

- Cremation kit from Karsandas Muldas, Jamhuri Street
- 6pcs ladoos
- 4pcs coconuts

12. The SHM Welfare shall provide free 2 white pieces of cloth, each of 2.5 meters length

*Should you need any further assistance contact SHM Administration Manager
Ms Tejsvi Mehta +255 676 816 684 who will be more than happy to assist.*

**ADMINISTRATIVE SECRETARIAT OFFICE
C202 BUILDING C, INDIA STREET/HINDU MANDAL STREET
DAR ES SALAAM**

INFORMATION OF PROCESSES FROM PRESUMED DEATH TO CREMATION [For Hindus only]

Any person can apply for cremation services on behalf of the family and the next of kin of the deceased. Next of kin are spouse, children, parents and siblings. Applicant can also be a next of kin, a neighbour, a relative or a friend.

The below processes serve as a guideline only for the Applicant. Shree Hindu Mandal Welfare is not responsible nor does it facilitate these services:

1. If the person is presumed dead at home – either the certification needs to be done at Home [any doctor from any hospital or health centre could be called to go and certify at home and issue a KIBALI CHA MAZISHI] After acquiring KIBALI CHA MAZISHI from the doctor, a call has to be made to the Administration Manager of Shree Hindu Mandal or any other mortuary facility to safely transport the body.
2. Shree Hindu Mandal Hospital provides ambulance service at a cost. Please contact 0222114991-4. NOTE that the ambulance is not used for carrying dead bodies.
3. If the person is presumed dead at home – but no doctor is available to certify at home, then an ambulance from any hospital or health centre can be called and once the person is brought to the Hospital, the doctor on duty will have to certify and issue KIBALI CHA MAZISHI.
4. The KIBALI CHA MAZISHI is issued by any doctor after determining the CAUSE OF DEATH.
5. If the body is brought to Shree Hindu Mandal Hospital where the dead person has never been treated, then the doctor on duty will not be able to issue KIBALI CHA MAZISHI without knowing the CAUSE OF DEATH.
6. If the doctor at Shree Hindu Mandal Hospital is convinced by the medical records submitted of the dead person then KIBALI CHA MAZISHI can be issued or else the body has to be sent to The Muhimbili National Hospital for the post mortem to identify the CAUSE OF DEATH and subsequent issuance of KIBALI CHA MAZISHI.
7. Alternatively, the Applicant may approach the Ward Executive Office [Ofisi ya Mtendaji wa Kata] whereby they issue a letter to RITA who will then subsequently issue the KIBALI CHA MAZISHI. In this case, the cause of death will be UNKNOWN. For more details, visit www.rita.go.tz or <https://www.rita.go.tz/page.php?lang=en&pg=645> for detailed process and Form.
8. Cremation Permit will be issued after acquiring KIBALI CHA MAZISHI.
9. For Non Tanzanians, subject to the Nationality of the deceased, consent of the respective Embassy or High Commission may be required before cremation.
10. The deceased body may be stored at a mortuary at any hospital or may be transported to SHM Mortuary with appropriate documents including KIBALI CHA MAZISHI. Our Crematorium volunteers are available 24/7 for this service. Their contacts are available on the website.

Once the above processes are cleared, the Applicant shall visit <http://www.shm.or.tz/crematorium> and fill the online form, upload the documents and wait for the confirmation call on the date of cremation [Allow 12 hours response time]

1. Preparation of items required for cremation
2. Confirm with Priest for the last rituals
3. Death Announcement on SHM Social Media
4. Preparation of body for cremation at mortuary
5. Collect Permit for scattering ashes from Administration Manager
6. Cremation at SHM Crematorium

After cremation, the Applicant or the family of the deceased may go along the shores of Indian Ocean to scatter the deceased ashes using the permit bearing reference DSM/ILALA/A.16/15/VOL.III/97 of 18 Jan 2013. Be mindful of private beaches and government sensitive areas. Our recommendation is to use The Slipway or the Tanganyika Swimming Club in Dar Es Salaam.

CREMATION COSTS

The cremation costs for Hindus from 01 Jan 2023 are as follows:

- Full Cost: 840,000/-
- 50% waiver: 420,000/-
- 100% waiver: 0/-

For families who need 50% waiver shall have to fill Waiver Request Form [www.shm.or.tz/crematorium or hard copy] and submit to the Administration Manager at the Administrative Secretariat Office [ASO]

For those who need 100% waiver, the family will have to fill the Waiver Request Form and in addition get recommendation from the respective Office Bearer of the Constituent Member [Community] and submit.

The Welfare Board reserves the right to grant or not to grant waivers depending on case by case. In no circumstances the cremation shall be withheld due to non-payment of costs however, for those requesting for waiver, shall have to complete the formality of submitting Waiver Request Form before cremation slots are allotted.

WOOD PYRE CREMATION

The option of wood pyre cremation is now made available but only for Hindus at a cost of Tsh. 2,500,000/- paid in advance. There won't be any waiver for this service. The option will be available when filling the Application for Cremation Services Form for Hindus.

CREMATION CERTIFICATE

Cremation Certificate is now available for those who require. The interested Applicant shall have to visit our ASO after the cremation and submit a Certificate Request Form. The Certificate shall be ready within minimum five [5] working days and to be picked up from ASO or can be e-mailed.

Shanti Path and other rituals may follow depending on the arrangements made by the deceased family.

Cremation services are availed free of cost to the Hindu Community by the Welfare Board of Shree Hindu Mandal. However, this service provision has high costs. The community acknowledges and appreciates the free services provided by few volunteers, some donors who fund the day-to-day maintenance & operations. However, that is never enough and the Welfare Board is humbly appealing for donations or contributions from those who use the services as well as other well-wishers of their own free will. The donations/contributions can be deposited or transferred directly into our bank

Account Name: **SHREE HINDU MANDAL- WELFARE**

Account number: **24110004625**

Bank: **NMB Bank PLC,**

Bank Address: **Ohio Street/Ali Hassan Mwinyi Road, Dar es salaam**

SWIFT: **NMIBTZTZ**

All donations and contributions are acknowledged by official receipts and the funds are used towards running of the Crematorium.

CREMATION SERVICES FLOW CHART
[For Hindus]

